



SADCAS Ref. No:							
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**PROFICIENCY TESTING AND INTER-LABORATORY COMPARISONS REQUIREMENTS ISO/IEC
17025:2017 CLAUSE 7.7
AND SADCAS REQUIREMENTS**

Date(s) of evaluation			
Assessor			
Laboratory		Area / Field of operation	
Laboratory Representative			
REQUIREMENTS & COMMENTS Compliance = C, Non-compliance = NC, Not applicable = NA Comment below on adequacy of how requirements have been addressed, documented and/or implemented			
TECHNICAL REQUIREMENTS			C NC NA
Proficiency Testing: Has the laboratory participated in Proficiency Testing (PT) or Inter Laboratory Comparisons (ILC)? If the laboratory has not participated in PT activities either because PT is either not practical or because none exist, has the laboratory taken appropriate steps to assure the Quality of Test and Calibration Results? <i>(NB: The laboratory shall provide valid verifiable reasons of not participating in PT activities)</i> What alternative means of monitoring the validity of results are in place?			
Provide detail of PT activity or where appropriate alternative methods (e.g. Inter/Intra laboratory comparisons; Use of reference materials; testing blind samples, replicate testing as per Clause 7.7.1) to ensure the validity of test and/or calibration results.			



Appropriateness of PT Activity: How are the following addressed/implemented?	
Is the amount of PT Activity (or alternative activities) appropriate to the volume and associated risk for the testing and/or calibration activities of the laboratory?	
Comment on Appropriateness	

Additional / General Comments <i>This space may also be used to expand on comments in specific sections</i>



Analysis of Results of PT/ILC or data from alternative methods of comparison of results: How are the following addressed/ implemented?		C	NC	NA
Has the laboratory analyzed the results of the PT/Interlaboratory results (or alternative methods) and have appropriate steps been taken when results are not satisfactory (En>1, or Z score > 3)				
Comments on analysis of results				
Is the laboratory experiencing any problems with participating in Proficiency Testing?				
Comment on details and corrective action measures taken				
CALIBRATION/TESTING LABORATORIES: SADCAS TR 04/SADCAS TR 08				
General requirements:				
Has the laboratory prepared and implemented an activity plan that indicates how and when Proficiency Testing and/or Inter Laboratory Comparisons activities are to be implemented for the next 5 years?				
Does the activity plan cover all the major parameters and instruments listed on the laboratory's schedule of accreditation?				
Where the laboratory has participated in informal ILC activities, is a report available and does it address the following:				
<ul style="list-style-type: none"> • Identification of the participants • Identification of the measurement standard or artefact • Measurement results • Reference value(s) and how these were established • Evaluation of the measurement results • Conclusion 				
Comment on activity plan and/or ILC reports				
Signed: Team Leader/ Technical Assessor			Date:	